



Derbyshire Mammal Group Recording Sheet Guidance

Below is some guidance for filling in the DMG recording form. Filling in the form accurately allows records to be transferred from the recorder to the main database easily.

Species

Please use only the following names for species. This allows the database to be searched easily. Please note the capital letter for the second word of the name eg Water Vole

- American Mink
- Badger
- Bank Vole
- Barbastelle
- Common Pipistrelle
- Common Shrew
- Daubenton's Bat
- Fallow Deer
- Feral Cat
- Harvest Mouse
- Hedgehog
- House Mouse
- Leisler's Bat
- Mole
- Mountain Hare
- Pine Martin
- Pipistrelle
- Polecat
- Polecat-ferret
- Pygmy Shrew
- Serotine
- Soprano Pipistrelle
- Stoat
- Whiskered Bat
- Whiskered/Brandt's Bat
- Wild Boar/Feral Pig
- Wood Mouse
- Yellow-necked Mouse
- Brown Hare
- Brown Long-eared Bat
- Brown Rat
- Common Dormouse
- Ferret
- Field Vole
- Fox
- Grey Squirrel
- Muntjac
- Nathusius' Pipistrelle
- Natterers Bat
- Noctule
- Otter
- Rabbit
- Red Deer
- Red Squirrel
- Red-necked Wallaby
- Roe Deer
- Water Shrew
- Water Vole
- Weasel

Date

Date should be entered dd-mm-yyyy eg 20/07/2015

Year

Put the year in full Eg 2011

Grid Reference

Grid reference should be entered to at least 4 figures, preferably 6 or 8 figures. The more accurate the reference the more use the record is!

Eg SK345678

Recorder

Name of recorder should be entered with surname first.

Eg Docker, Steve

If more than one recorder enter all recorders.

Eg Bland, John & Jones, Sue

Locality

A good description of the location of the record

Eg Larger pond at Grassmoor Country Park

Record Type

The record will be one of three possibilities

Live ie seen alive

Dead ie seen dead

Sign ie sign seen such as nest, track, dropping etc

Number of animals

Record number of animals seen (not to be used for number of signs)

Eg 5

Record Detail

This column provides the opportunity to categorise the record type, usually referring to the mammal sign observed. By using the following only it will allow the database to be search by type of sign, DOR etc . Where more than one is applicable use a comma between types eg Dropping, burrow, feeding sign

- | | |
|---|--|
| <ul style="list-style-type: none">• Anal smear (used for otter)• Bark (used for deer and fox)• Bat detector• Burrow• Dropping• DOR (ie Dead on Road)• Feeding sign (used for chewed nuts, cones, grass, bark etc, this detail will be put in further comments column)• Track• Latrine• Run• Cat kill• Diggings | <ul style="list-style-type: none">• Drey (Used for squirrel)• Scrape• Dung pit• Earth (Used for fox)• Hair• Slot (Used for deer)• Holt• Nest• Sett• Molehills• Snuffle hole• Prey• Owl pellet• Roost Used for bats) |
|---|--|

- Scat (Used for fox and mink)
- Smell
- Skull
- Spraint (Used for otter)
- Plop

- Warren
- Scent
- Footprint

Further Comments

This column can be used for any further comment such as habitat, details of signs (eg hazelnuts) , sex, juvenile, who reported it to recorder, Survey carried out (eg Longworth trapping, Brown Hare census)

Please send records to

mammalrecorder@derbyshiremammalgroup.org.uk

Or by post to Derbyshire Mammal Group,
90 Over Lane, Belper, Derbyshire, DE56 0HN

Debbie Alston
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