

Privacy Notice for Derbyshire Mammal Group

The Derbyshire Mammal Group is run by its members and does not have any paid members of staff. Administrative tasks are undertaken by a team of honorary officers who are appointed by the group's membership.

Derbyshire mammal Group collects members' names, addresses, email addresses and telephone numbers for contact purposes. This information is not shared with anyone else.

The information we have for any one member is that supplied on the application form to join Derbyshire Mammal Group – which was completed and signed by the relevant member.

The data is held in a spreadsheet by the Treasurer on her desktop and a copy is held by the Secretary.

Emails sent to a number of people will not reveal recipients' email addresses to each other.

The Derbyshire Mammal Group Committee is responsible for ensuring compliance with the relevant laws and regulations. On a daily basis only the Secretary and Treasurer have access to the data but it may be shared with other committee members for contact purposes.

The legal basis for collecting this data is the Group's legitimate interest, i.e. the need to contact members from time to time.

You can ask for a copy of your data at any time. It can be copied for you or sent electronically. You can ask the Group Treasurer for data to be removed, limited or corrected if necessary. Any such request should be in writing to ensure accuracy.

We keep your data while you are a member of Derbyshire Mammal Group. When your membership expires, your data is deleted.